REFUNDABLE EXPENSES LIMITS FOR MISSIONS IN ITALY

Professors, General Director, managers, **researchers** and PTA **(cat**. EP – D)

Remaining Staff

ACCOMODATION EXPENSES

SUBSISTENCE EXPENSES

€ 180,00

MAX REFUNDABLE AMOUNT PER NIGHT

€ 180,00

€ 50,00

€ 50,00

€ 100,00

MAX REFUNDABLE AMOUNT FOR SINGLE MEAL

MAX REFUNDABLE AMOUNT DAILY LIMIT

€

100,00

TRANSPORT EXPENSES

TRAIN

First class/business ticket

Second class/standard ticket

Economic class

Economy class.

Business class is only acceptable

for transcontinental flights lasting

over five hours

AIRPLANE

MAX REFUNDABLE AMOUNT

URBAN BUS

Ticket price

Ticket price

Ticket price

MAX REFUNDABLE AMOUNT

MAX REFUNDABLE AMOUNT

EXTRA-URBAN BUS

Ticket price

URBAN TAXI

€ 30,00

€ 30,00

MAX DAILY REFUNDABLE AMOUNT

Expenses may only be claimed if they are pertinent to the mission.

Work missions are strictly personal, the statement may not contain expenses paid on behalf of others.

All tax and non-tax documents which are presented in the reimbursement request must bemade out to the claimant who has paid in advance,

without any reference to DAGRI tax data.

